

**FIRE CHIEF
CROWN POINT, INDIANA**

The City of Crown Point has an immediate need for a Chief, Fire/Rescue Department. As department Director, the Chief is responsible for the planning, administration and execution of all core fire/rescue activities including fire prevention and suppression, fire training and development, hazardous materials, emergency medical services, and rescue programs. Administrative responsibilities include budgetary control, maintenance of equipment and apparatus, and leading a growing force of full time, part time and volunteer fire fighters with the highest degree of professionalism and ethical standards.

This position reports directly to the Mayor, with indirect reporting relationships with the Common Council and Board of Works. Salary is commensurate with experience and qualifications, ranging from \$47,805 to \$61,896.

Qualified applicants will have a minimum of 5 years municipal fire suppression and prevention experience including at least 3 years at a supervisory level, and be certified as Fire Officer I and EMT. A valid Indiana drivers' license is also required. Superior written and verbal communication skills are required as is a demonstrable ability to develop and maintain effective working relationships with a variety of constituents including the public, city officials and civic leaders, subordinates and other municipal employees. A degree in Fire Science, Public Administration or related field is preferred.

Anyone conditionally offered the position must be able to pass a physical examination including drug and alcohol screen, and will be subject to a comprehensive investigative background check.

Applications will be accepted until further notice. Please attach a cover letter summarizing your qualifications and why you are interested in this position, as well as copies of pertinent certifications. Applications are available in the lobby of City Hall at 101 N. East St. or on our website at www.crownpoint.in.gov. Application packets should be mailed to: The City of Crown Point, Human Resources, 102 E. Clark St., Crown Point, IN 46307. No emails, faxes or phone calls please. The City of Crown Point is an equal opportunity employer and a drug free workplace.